

# 911 Emergency Response Advisory Committee

## Notice of Meeting and Agenda

**Thursday, July 17, 2025**

**1:30 p.m.**

**Washoe County Administration Complex  
1001 East Ninth Street, Reno, Nevada  
Building A – Second Floor Caucus Room**

**Teleconference participation options provided below.**

### MEMBERS

Cody Shadle, City of Reno, Chair  
Chris Ketring, Washoe County, Vice-Chair  
Andy Ancho, City of Reno  
Tara Edmonson, City of Sparks  
Jenn Felter, Washoe County  
JW Hodge, City of Reno  
Derek Keller, City of Sparks  
Cadence Matijevich, Washoe County  
Connie Shepperd, City of Sparks  
Chris Szabo, Washoe County School District

**This meeting will be held at the physical location above and by teleconference via this [Teams Meeting link](#) (Meeting ID: 239 884 931 045; Passcode: ghUScK), or by calling 775-325-0620 using Conference ID: 836 099 121#. Please note: The Teams Meeting link option will require a computer or phone with internet access and the Microsoft Office product "Teams" application, as well as audio capabilities.**

Committee website:

[http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php)

## AGENDA

1. **CALL TO ORDER AND DETERMINATION OF QUORUM** [Non-action item]
2. **INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT VIA TEAMS/TELEPHONE** [Non-action item]. *Jennifer Gustafson, Deputy District Attorney*
3. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda. Comments are to be made to the 911 Emergency Response Advisory Committee as a whole.
4. **APPROVAL OF JUNE 18, 2025, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
5. **911 FUND FINANCIAL SUMMARY & REVIEW OF REVENUE AND EXPENDITURE PROJECTIONS** [Non-action item] – A review of the current Financial Summary and reimbursement processes; and a review and discussion of projected revenues and expenditures in the Regional 911 Fund. *Sara DeLozier & Quinn Korbolic, Washoe County Technology Services*



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## 6. Consent Items [For Possible Action]

- a. **REQUEST FOR REIMBURSEMENT TO WASHOE COUNTY SHERIFF'S OFFICE – 2025 AXON FLEET** [For Possible Action] – A review, discussion, and possible action to approve, deny or otherwise modify a request to reimburse the Washoe County Sheriff's Office for FY26 Axon contract year one fleet in-car cameras, in an amount not to exceed \$18,308.82; and if approved, forward such recommendation to the Board of County Commissioners. *Darrin Rice, Washoe County Sheriff's Office*

### End of Consent Items

7. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO POLICE DEPARTMENT – FY25 AXON FLEET AND BODYWORN CAMERA CONTRACT** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the City of Reno's FY25 Axon contract for the agency's fleet and body worn camera programs for an amount not to exceed \$528,864.41; and if approved, forward such recommendation to the Board of County Commissioners. *Robert Larson, City of Reno*
8. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS DISPATCH PUBLIC SAFETY ANSWERING POINT (PSAP) – DESKOFFICER** [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with a two year contract for licensing for an AI non-emergency call handler software with DeskOfficer in an amount not to exceed \$100,000.00; and if approved, forward such recommendation to the Board of County Commissioners. *Connie Shepperd, City of Sparks*
9. **REQUEST FOR REIMBURSEMENT TO WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATIONS FOR THE COMMUNICATIONS DISPATCH CENTER – REMOVE ELEVATED FLOOR** [For Possible Action] – A review, discussion and possible action to approve, deny or otherwise modify a request to reimburse/fund the costs associated with the removal of the elevated flooring at the Regional Emergency Communications Center (5195 Spectrum Boulevard) to optimize space for additional public safety radio and call-taking consoles for an amount not to exceed \$15,893; and if approved, forward such recommendation to the Board of County Commissioners for its consideration on or after October 1, 2025 when NV SB 208 goes into effect. *Jenn Felter, Washoe County & Cody Shadle, City of Reno*
10. **REQUEST FOR CITY OF RENO, CITY OF SPARKS, AND WASHOE COUNTY PUBLIC SAFETY ANSWERING POINTS (PSAPs) – RAPID SOS NG-911 SOLUTION** [For Possible Action] – A review, discussion and possible action to approve, deny or otherwise modify a request to fund 21 concurrent software licenses for the three Public Safety Answering Points (PSAPs) for RapidSOS (City of Reno 10, City of Sparks 3, Washoe County 8) over a 60 month contract period. RapidSOS is an NG-911 solution used nationwide as a tool to enhance call-taking abilities for emergency and non-emergency calls into PSAPs and allow for interoperability between the PSAPs and other jurisdictions, and is forecast to provide the ability for a PSAP to chat through their system similar to a Computer Aided Dispatch (CAD) to CAD feature. Additional modules provide enhancements that allow for or provide for management of calls such as geolocation capabilities. The total for the solution requested is not to exceed \$225,040 annually for a full 60-month contract amount not to exceed \$1,125,200. And if approved, forward such recommendation to the Board of County Commissioners. *Jenn Felter, Washoe County Sheriff's Office*

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11. **911 MASTER PLAN REQUEST FOR QUALIFICATIONS** [For Possible Action] – A review, discussion, and possible action to direct staff to initiate the release of a Request for Qualifications, as presented or modified based on committee direction, to acquire the services of a consultant to update the 911 Emergency Response Five Year Master Plan. *Quinn Korbolic, Washoe County*
12. **911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – No discussion among Committee members will take place on this item. The next regular meeting is scheduled for September 18, 2025, at 1:30 p.m.
13. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda. Comments are to be made to the 911 Emergency Response Advisory Committee as a whole.
14. **ADJOURNMENT** [Non-action item]

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**Posting of Agenda.** Pursuant to NRS 241.020(4)(b), the Agenda for the 911 Emergency Response Advisory Committee has been posted at the Washoe County Administration Building, 1001 East Ninth Street, Reno, Nevada; and, has been electronically posted at <https://notice.nv.gov> and [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php).

**How to Get Copies of Agenda and Supporting Materials.** Copies of this agenda and the supporting materials for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, are available to members of the public at the County's Technology Services office or by emailing Sharon Neville, [sneville@washoecounty.gov](mailto:sneville@washoecounty.gov) (230 Edison Way, Reno, Nevada 89502) or Sara DeLozier, [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov) (1001 E. Ninth Street, Building C, Suite C220, Reno, NV 89512); and are also posted on the County's website at: [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php)

**Possible Changes to Agenda and Timing.** The 911 Emergency Response Advisory Committee may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion of an item on the agenda at any time. The consent agenda is a single agenda item, is considered as a block unless otherwise requested by a Committee member, and will not be read aloud.

**Public Comment.** Public comments are welcomed during the Public Comment periods at the beginning and end of the meeting for all matters, whether listed on the agenda or not. Additionally, public comment specific to the action item will be heard during individual action items on the agenda. Public comments are limited to three (3) minutes per person per comment period. Persons may not allocate unused time to other speakers.

Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only. To provide public comment via Teams, log into the Teams Meeting at the link on the first page of the notice of meeting and utilize the "Raise Hand" feature during any public comment period. To provide public comment via telephone only, press \*5. Press \*6 to mute/unmute.

Additionally, persons are invited to submit public comments in writing by emailing Sara DeLozier at [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov). The County will make reasonable efforts to send all email comments received by 4:00 p.m. on July 16, 2025, to the Committee members prior to the meeting.

**Forum Restrictions and Orderly Conduct of Business.** The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding

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officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from Committee members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: **"911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item]."**

**Special Accommodations.** Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Washoe County Technology Services, 775-328-2350, at least 48 hours before the meeting.